

**Department of Agriculture,  
Weights & Measures**

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**Sacramento County Industrial Hemp Licensing Program**

Licensing procedures and guidance have been outlined below concerning the steps, information, and documents needed to apply for an industrial hemp cultivation license in Sacramento County. This is ***guidance only*** and is dependent on each applicant's particular situation. This process is a multi-step process that involves submission and approval of documents to the Sacramento County Agricultural Commissioner's (SCAC) Office. The application packet contains the California laws and regulations, as well as the Sacramento County Codes concerning the licensing for the cultivation of industrial hemp. This is the time to review the requirements prior to application submission.

1. **Sacramento County Industrial Hemp Cultivation License Application.** Applicant will submit a completed Sacramento County Industrial Hemp License Application. This application will be received and reviewed by the SCAC. The following documents shall be submitted with the license application:
  - a. Map(s) of property with APN number(s) and location of grow site(s) and acreage(s) with denoted setbacks;
  - b. Deed holder authorization, if applicant is NOT the owner of the cultivation site;
  - c. A Site Security Plan for each cultivation site;
  - d. California Department of Food and Agriculture (CDFA) Industrial Hemp Registration Application and all supplemental information required for State Registration;
  - e. Cultivar information as required by 3 CCR § 4920
  
2. **Sacramento County Industrial Hemp Cultivation License Application Review Process.** Once all required documentation has been submitted by the applicant, the following shall occur:
  - a. Notification of proposed Industrial Hemp cultivation will be mailed to all Sacramento County parcel owners within 500 feet of the parcel(s) containing the proposed cultivation site(s);
  - b. SCAC will visit the site(s) to verify the accuracy of the map(s) and compliance with regulatory and county code requirements. Growers will be responsible for identifying the planted area(s)
  
3. **Compliance Agreement.** Prior to the Industrial Hemp Cultivation License approval, the grower and/or breeder shall agree to a "Sacramento County Industrial Hemp Compliance Agreement"
  - a. Applicants must consent to inspections and testing which may be conducted at any time, with or without prior notice, at the discretion of the SCAC.
  - b. Applicants will be charged for all required regulatory compliance inspection and verification time. This may include, but is not limited to pre-harvest site inspections, post-harvest site inspections, and/or destruction verification. This will be charged in minimum half-hour weighted average hourly rates as stated on the SCAC departmental fee schedule. Mileage will also be billed at the posted federal mileage rate.
  
4. **Ancillary Bond.** After the applicant has read, signed, and agreed to terms of the compliance agreement, the applicant will submit a bond to cover the expense, if necessary, of crop destruction of all sites to be licensed and registered. After determining the cultivation method and purpose (i.e. transplants, clones, CBD, fiber,

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### Registration Guidance

seed), SCAC will estimate the cost of destruction of the crop to determine the amount of the bond. Bonds will be held until the crop is harvested or destroyed by the applicant at which point the bond will be returned.

#### Things to Consider:

- The average bond price is \$180 per acre. This value may fluctuate depending on a number of different variables.
5. **Shared Information.** The Agricultural Commissioner, Sheriff, Planning Director, and/or Director of Development and Code Services, or their respective designees, are charged with the responsibility of administering, enforcing and exercising the authority conferred under Chapter 6.87 of the Sacramento County Code. All information, submitted to the SCAC for purposes of industrial hemp cultivation licensing and registration purposes, shall be shared amongst the responsible parties, listed above.